

**Organization Description:**

The Art Gallery of Mississauga (AGM) is a public, not-for-profit, art gallery located in the Mississauga Civic Centre. The AGM is committed to presenting stimulating exhibitions which are aesthetically strong and intellectually challenging alongside multi-platform ancillary events. As a centre for community building, the gallery is envisioned to energize the cultural producers of Mississauga and beyond.

**Project Overview:**

The Project “Border Crossings” celebrates the Art Gallery of Mississauga’s commitment to bringing people and communities together using art as a common denominator. By using stories and narratives as our main resource, we aim to fuel alternative ways of seeing across a broad range of physical and cultural contexts, led by a collective of Indigenous and non-Indigenous artists working together to produce a significant body of work that transcends colonial politics and art making.

**Statement of Purpose**

The Art Gallery of Mississauga is seeking a Consultant with monitoring and evaluation (M&E) expertise to contribute to the “Border Crossing” project for a period of 5-6 months. The Consultant would be responsible for the design and implementation of M&E strategies and evaluations for the project.

**Scope of Work:**

The AGM invites proposals that would support the design and implementation of a monitoring and evaluation framework. The AGM is seeking a Consultant who will at:

- Propose over the life of the project refinements to project deliverables and monitor the project’s progress against outcomes
- Undertake on-going evaluation to continually enrich the implementation while the project is in progress
- Conduct focus groups, interviews and site visits to look at how the implementation is going, and recommend any modifications to enhance the implementation process.
- Based on internal criteria and goals, gauge program progress. (Is the program living up to expectations? Is the program being implemented as it was intended? ; etc.)
- Identify data collection instruments and methods related to the measurement of quantitative and qualitative data
- Collaborate with project staff, community centres, and artists on establishing indicators, evaluation procedures (formative and summative) and processes
- Collect data for analysis throughout the lifetime of the project, including:
  - o Observation Data
  - o Facilitators effectiveness data
- Report on the implementation of strategies for each artistic engagement
- Other components as deemed appropriate and negotiated between the consultant and project staff

**Terms:**

The selection of the consultant will not be based solely on the cost of the services to be provided, but on the quality and fit of the proposed services, as well as the experience of the applicant in the analysis of comprehensive community and art engagement programs; expertise in qualitative research processes and procedures and demonstrated ability to provide actionable recommendations.

The applicant should delineate in the proposal the consultancy fee, any travel, materials or other anticipated costs related to the services proposed. Payment terms will be based on the submission of bi-monthly invoices. Final terms, including costs and services to be provided, will be negotiated between the AGM and Consultant upon selection.

**Submission:**

Proposals should be submitted to [agm.connect@mississauga.ca](mailto:agm.connect@mississauga.ca)

Art Gallery of Mississauga  
300 City Centre Drive  
Mississauga, ON L5B 3C1  
[agm.connect@mississauga.ca](mailto:agm.connect@mississauga.ca)

Submissions will be accepted through until 5 pm on April 5, 2017.

Due to the high volume of applications, only short-listed applicants will receive a response.